

TRANSMITTAL SLIP		DATE 4 FEB 1982	
TO: DDA			
ROOM NO.	BUILDING		
REMARKS:			
FROM: EXDIR			
ROOM NO.	BUILDING	EXTENSION	

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

TRANSMITTAL SLIP		DATE 3 February 1982	
TO: EXDIR			
ROOM NO. 7D 55	BUILDING Hqs		
REMARKS:			
STAT			
FROM: DDA			
ROOM NO. 7D 24	BUILDING Hqs	EXTENSION	

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

DDA 82-0259/1

Executive Registry

82-2291

3 February 1982

MEMORANDUM FOR: Deputy Director for Science and Technology
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: Progress Report on the OTS Inspection Report
Recommendation 3
REFERENCE: Memo dtd 7 May 81 to DDA fr DDCI, same subj

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1. The Office of Logistics (OL) has been working with various levels of the General Services Administration (GSA) to improve the habitability and upkeep of the 2430 E Street, Washington, D.C., complex. Priority has been given to correcting the safety deficiencies cited in the Safety Group, Office of Security (SG/OS) occupational health and safety inspection report. GSA has been responsive to the report and has taken corrective action to repair minor deficiencies in the electrical and fire protection systems.

2. The 2430 E Street complex has suffered from a lack of proper maintenance over the years, and this has led to the deterioration of the facility. Additionally, the shortage of space, compounded by the use of hallways, stairwells, and mechanical rooms as storage areas has fostered poor housekeeping practices. Upkeep has improved somewhat during the past months, but is still at an unacceptable level and continued improvement is being made by OTS and GSA.

3. Although there has been an improvement during the past six months in correcting minor deficiencies, no major project undertaking to improve the three buildings has been taken by GSA. OL has been informed by GSA that there is no money budgeted for capital improvements to the complex through FY 1985. GSA has indicated that they will endeavor to do painting and habitability improvements during the next nine months. Although no money for capital improvements has been budgeted for the complex, GSA had indicated that they may be able to initiate projects up to \$100,000 per building in FY 1982. OL had identified to GSA items of major concern including the HVAC systems, roofing and structural repairs, and utility upgrades. GSA is reviewing the final report submitted by a consulting engineering firm hired to evaluate the condition of the complex.

4. OL has met with GSA to review the design for the construction of a fire escape to service the first and second floors of the East Building. The design is nearly complete and construction should begin in the spring of 1982.

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5. In summary, OL will continue pursuing various actions with GSA to improve the 2430 E Street complex. The amount of money GSA will be able to budget for improvements will decide the extent of the improvements. OL will continue to provide assistance to GSA in identifying priority items. With funding and continued assistance from GSA, improvements to the facility should continue.



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Harry E. Fitzwater

cc: DDCI
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